



What is the survey about?

Health Education England (HEE) in conjunction with the Centre for Workforce Intelligence (CfWI) is conducting an online survey to identify and assess the opportunities for improvement in training capacity across healthcare science (HCS) training institutions. It aims to better understand the factors acting as stimulants or barriers to any departments or laboratories undertaking training at the various Modernising Scientific Careers (MSC) framework levels. The survey has been developed by a focus group of senior HCS department/laboratory managers, and has had input from the HEE Advisory Group for HCS. It has also been tested by a small group of HCS departments, and approved for use by the HCS Implementation Network Group. The survey has been adjusted accordingly following the helpful feedback received from each of these reviewers. Please do not answer the survey at an organisational level, but cascade to individual department/laboratory managers for completion. This survey is designed to collect information for individual specialisms at a department, laboratory or service-delivery level, **but please note that this survey does not collect any personal data, and all information will be handled according to the terms of the Data Protection Act 1998.**

What are the benefits of completing this survey?

To support HCS training departments and service managers in their vital role in Education and Training and in particular to:

- identify capacity, placement and other areas where training capacity could be improved
- identify opportunities to investigate support for HCS training departments
- help promote a skilled, stable and sustainable HCS workforce
- inform the decisions that HEE makes as part of its HCS workforce planning process

Who should participate?

The survey is aimed at HCS department managers and service leads, because they are the people most aware of the issues in question. We should like them to complete the survey, whether or not they currently train or have trainees. The survey will be cascaded down through local education and training board (LETB) areas, trusts and scientific networks, for completion at service delivery level, including HCS training departments, and laboratory and service managers. LETBs will also be asked to include non-NHS providers of NHS services in the circulation. You may receive the link to the survey via more than one route – and we apologise for this in advance – but we are trying to ensure that as many departments as possible participate. All data will be treated as confidential, and aggregated at trust and LETB level.

When will the survey happen?

The survey will be available to complete online from Monday 23rd February 2015 up to 5pm on Tuesday 31st March 2015. It is very important that as many departments/laboratories as possible submit a completed survey, and this is explained at the start of the survey in a short video by the Deputy Chief Scientific Officer.

Where can I find the survey?

The survey is now live and available at:

<http://www.smartsurvey.co.uk/s.asp?i=141162tovaq>

We expect that this survey should not take longer than 30 minutes to complete, but this requires data relating to your laboratory/department's staffing. This will include numbers and levels of full-time equivalent (FTE) posts, proportions of time devoted to training, numbers of vacant or frozen posts, numbers of temporary or agency staff, and expected retirements. It will save you time if you have this information to hand before you start the survey, although you can save and return to the survey at any time.

Many thanks for completing the survey.

Please distribute this document widely to as many HCS departmental/laboratory heads in your organisation as possible, including non-NHS providers of NHS services.